One challenge many engineers face is the challenge of reviewing another engineer’s work. This can be challenging for a variety of reasons including; the feeling that the other engineer ‘must know’ what they are doing, the other engineer is a personal friend, the design being reviewed is not in the field of expertise, and the design to be reviewed is not done ‘how it should’ be done.

In this course you will be asked to prepare one of your blocks for review and in turn to successfully review another individual’s block using the rubric for the final design specification. Completing your block for submission will take the needed time, but the block review is expected to take one hour.

**Preparation:**
Prior to **Monday @ 4pm of Week 9**, you need to have completed one of the blocks you are responsible for to the best of your ability. It would be wise to take a moment to review the final design assignment and grading rubric to ensure you have not missed any of the small details. The block you complete is of your choosing, but a block containing only a single component will be rejected (they exception would be if the component some research related block).

**Submission:**
Before **Monday @ 4pm of Week 9**, access the link below and submit your block. Please be aware that incorrectly entering information in any field will result in a grade of 0 for the assignment. There is no error checking so you must do this yourself. In the link location, please copy and paste the address bar from your browser while you are on the page for the block you want to have reviewed.

https://docs.google.com/spreadsheet/viewform?formkey=dDVWNnJVv3dhVmdNdC1YbFc3Szhpbmc6MQ

**Review:**
To review the block, watch your email for a link to the block you should review (onid email). If you do not see this email by Tuesday morning, please contact the course instructor. You have until **Monday at 4pm of Week 10** to complete your review. To review the block:

1. Please print out the block and write your comments directly in pen onto the paper.
2. Print out and attach a copy of the final spec rubric and make the appropriate marks on that as well.
3. At the top of the grading rubric, please write clearly the FULL name of the student who wrote the block (designer).
4. Finally, scan your graded block and utilizing the TEACH assignment, upload the PDF. The printed assignment should be returned to the course instructor promptly so they can be given to the student who designed the block.
5. The instructional staff will review your comments and assess a score based on completeness of review and quality of feedback and the initial quality of the block you submitted for review.

**Notes:**
- The person whose block is reviewed will not be told the name of the reviewer. If you would like them to know, please note your name on the block somewhere.
- For review, you are expected to spend 1 hour plus time to print and scan.
- The block you are given may not be in in your area of expertise. Feel free to consult with others in your group, but not other groups.
- You may ignore the first two rows of the final design grading rubric as they pertain to the final spec as a whole not just the individual blocks.